

## MISCELLANEOUS FEE POLICY

Miscellaneous Fees are normally collected on an ad-hoc basis by the when the need arises. All fees are inclusive of 7% GST.

Programme	Purpose of fee	Amount (Include GST) (\$\$)
Level 3, 4 & 5	Application Fee	\$107.00 (PT); \$214.00 (FT)
Level 6 & 7	Application Fee	\$267.50
Level 3, 4 & 5	Course Transfer	\$107.00
Level 6 & 7	Course Transfer	\$214.00
Level 3, 4 & 5	Deferment of Study	\$107.00
Level 6 & 7	Deferment of Study	\$214.00
ALL LEVELS	Appeal of Examination Results	\$107.00
Level 3	Module Exemption	\$361.20 per module
Level 4	Module Exemption	\$428.00 per module
Level 5	Module Exemption	\$535.00 per module
ALL LEVELS	Late Payment Interest	4% per month
Level 3, 4 & 5	Reassessment for Assignment /Examination (2 <sup>nd</sup> Attempt)	\$107 per module
Level 6 & 7	Reassessment for Assignment /Examination (2 <sup>nd</sup> Attempt)	\$428 per module
Level 6 & 7	Re-module of Honour Research Project (2 <sup>nd</sup> Attempt)	\$3,477.50
Level 3	Re-module (3 <sup>rd</sup> Attempt)	\$481.50 per module
Level 4	Re-module (3 <sup>rd</sup> Attempt)	\$642.00 per module
Level 5	Re-module (3 <sup>rd</sup> Attempt)	\$856.00 per module
ALL LEVELS	A Replacement of Lost Student Card	\$10.70 per card
Level 3, 4 & 5	A Replacement of Certificate	\$107.00 per copy
Level 3, 4 & 5	A Replacement of Transcript	\$107.00 per copy
Level 3, 4 & 5	Reprint of Certificate	\$107 per copy
Level 3, 4 & 5	Reprint of Transcript	\$107 per copy
Level 6 & 7	Replacement of Transcript/ Certificate	Requests for replacement award/ degree certificates/ transcripts must be made through the University's Academic Service Department at <a href="https://www.bcu.ac.uk/alumni/keep-intouch/contact-use/certificates-and-transcripts">https://www.bcu.ac.uk/alumni/keep-intouch/contact-use/certificates-and-transcripts</a> Email: <a href="mailto:certificates@bcu.ac.uk">certificates@bcu.ac.uk</a> Telephone: +44(0)1213317777
ALL LEVELS	Course Completion Letter	\$10.70 per letter

Programme	Purpose of fee	Amount (Include GST) (\$\$)
ALL LEVELS	Confirm Enrolment Letter	\$10.70 per letter
ALL LEVELS	Certification Letter	\$10.70 per letter
ALL LEVELS	Verification of Award Letter	\$10.70 per letter
ALL LEVELS	NS Deferment Letter	\$10.70 per letter
ALL LEVELS	Change of Payment Plan Administration Fee	\$53.50
ALL LEVELS	Administration charge for late collection of certificates (collection after 1 year from result release date)	\$160.50
ALL LEVELS	** Medical Insurance	\$107.00
ALL LEVELS	* ICA Application Processing Fee	\$32.10
ALL LEVELS	* Student Pass Application Fee	\$64.20

\* Applicable to Full Time International Students

\*\* Applicable to Full Time International and Local Students

Note:

- Level 3 – Diploma (Specialized) Programmes awarded by GSTM
- Level 4 – Specialist Diploma Programmes awarded by GSTM
- Level 5 – Advanced Diploma Programmes awarded by GSTM
- Level 6 – BSc (Hons) Top Up Degree Programmes / BEng (Hons) Top Up Degree Programmes awarded by BCU
- Level 7 – Postgraduate Programmes awarded by BCU
- FT - Full Time Local Students and International Students
- PT - Part Time Students

**Fees are subject to annual review. The GSTM reserves the right to amend previously announced fees, if necessary.**

## PAYMENT METHODS

GSTM provides student with various convenient modes of payment. Payment of course and miscellaneous fees could be made in the form of:

1. Cash / NETS
2. Crossed Cheque, payable to "Global School of Technology & Management Pte. Ltd"
3. Credit Card (Visa/ MasterCard)
4. Bank Transfer to GSTM (DBS Current Account: 001-906006-0)