

GSTM PRIVACY NOTICE

(Last updated: 31 October 2023)

The Global School of Technology and Management (GSTM) is deeply committed to upholding the Singapore Personal Data Protection Act (PDPA) and other relevant data protection laws. We understand and take seriously the associated responsibilities. This Privacy Notice serves to clarify the principles governing the processing of personal data that we collect or that you provide to us, as well as our use of cookies.

What This Privacy Notice Covers:

This Privacy Notice applies exclusively to GSTM services and websites. If you are merely browsing this website or using the Search function, rest assured that we do not gather data that can personally identify you. Our website automatically receives and records information on our server logs from your browser, including your IP address, cookie information, and the pages you request. While user sessions are tracked, your individual identity remains anonymous.

Please note that our websites may feature links to other websites not maintained by GSTM. These third-party websites have their own data protection and privacy practices, and we encourage you to review their respective privacy notices.

Should you choose to share your Personal Data through an application, email, or any other means, we recommend that you review the Privacy Notice outlined below, which explains how we handle your Personal Data when you interact with us via our website or in any other manner.

If you have questions about this Privacy Notice or any other inquiries related to how we manage, protect, and process your Personal Data, please don't hesitate to contact the GSTM Data Protection Office at info@gstm.edu.sg.

Our Commitment to Ongoing Improvement:

As part of our ongoing commitment to properly manage, protect, and process your personal data, we regularly review our policies, procedures, and processes. We retain the right to amend the terms of this Privacy Notice at our sole discretion. Any updated Privacy Notice will be published on our website. We encourage you to visit our website periodically to access the most current information regarding Personal Data protection.

Note for GSTM Employees and Students:

If you are an employee or student of GSTM, please also refer to the GSTM Personal Data Protection Policy & Procedures, a copy of which is available on the internal Staff Portal/Student Portal.

1.0 Introduction

GSTM is deeply committed to upholding its responsibilities under the Personal Data Protection Act 2012 ("PDPA") and other data protection laws. We recognise the significance of the personal data entrusted to us and consider it our duty to ensure the proper management, protection, and processing of your personal data.

This Privacy Notice serves to elucidate how GSTM collects, uses, discloses, and safeguards your personal data when you engage with our services or interact with us. We also provide information about our use of cookies. In this context, "personal data" refers to information that directly identifies you or data that can be associated with such information to identify you, whether directly or indirectly.

By interacting with us, transacting with us, contacting us, accessing our websites, or providing information to us through various means, such as forms, interviews, or our websites, you affirm that you have read, comprehended, and consented to GSTM's collection, use, and disclosure of your personal data, as outlined in this Privacy Notice.

1.1 Scope of This Privacy Notice

Please note that this Privacy Notice exclusively applies to GSTM services and websites. While visiting our websites, you may encounter links to other websites that are not maintained by GSTM. These third-party websites adhere to their own data protection and privacy practices, and we encourage you to review their respective privacy notices.

We urge you to carefully read and understand the content of this notice, as it provides insight into our practices concerning your personal data. If you'd like to clarify any doubts or seek more information, please don't hesitate to contact us.

1.2 Who is GSTM?

References to "Global School of Technology and Management" or "GSTM" within this Privacy Notice pertain to Global School of Technology and Management, a company duly registered in Singapore with Registration Number 201007405K.

1.3 Questions or Concerns

If you have any questions regarding this Privacy Notice or any other inquiries related to how GSTM manages, protects, or processes your personal data, please feel free to reach out to the GSTM Data Protection Office at: info@gstm.edu.sg. We are here to assist you with any concerns or clarifications you may require.

2.0 Personal Data and Information to be Collected by GSTM

GSTM may gather and process the subsequent information pertaining to you, obtained directly from you, your authorised representatives, third-party sources, or publicly accessible channels.

The categories of personal data:

- **Personal Information:** Includes your full name, gender, date of birth, marital status, photograph, ethnicity, and religion.
- **Identification Information:** Comprises your citizenship, residency status, and a copy of your ID or passport.
- **Contact Details:** Encompasses your residential and/or home country address, email address, and telephone number.
- **Financial Information:** Covers your bank account details and credit card information.
- **Medical Information:** Encompasses details of any special medical requirements or disabilities, as well as your medical records.
- **Academic and Employment Records:** Consists of details related to your academic records and previous employment.

- **Information Collected Automatically:** Involves data gathered automatically through the use of cookies, web beacons, tracking pixels, and similar technologies when you visit websites or utilize applications developed by or on behalf of GSTM.

3.0 Use and Disclosure of Personal Data by GSTM

GSTM may utilize and/or share the personal data collected from you for the purposes outlined in this Notice, contingent on your relationship with GSTM (i.e., whether you are an applicant, student, alumnus, employee, associate, donor, vendor, service provider, or any other party engaged with GSTM). Additionally, your personal data may be employed and/or revealed for any other lawful purpose that pertains to GSTM's role as an institution of higher learning, within the context of its operations, and is reasonable given your association with GSTM.

3.1 Students

Most of you have consented to the use of your personal data by GSTM, as indicated in the online application or enrollment form when you initially applied or enrolled in GSTM, or when you utilize specific services and facilities provided by GSTM. Additionally, you may be deemed to have consented when GSTM administration notifies you of new rules and policies applicable to the student body. The following information serves to supplement and clarify this matter, without restricting the scope of your earlier consent:

- **Administration of Applications:** Includes receiving and processing queries and applications for programs, courses, and training, offering materials, and evaluating eligibility at various progression stages.
- **Student Relationship Management:** Encompasses student registration, progress monitoring, provision of assignment and lecture materials, information on timetables, examination details, publication of assessments and results, references, awards, scholarships, and correspondence.
- **Due Diligence and Screening:** Covers background checks, references, and information from prior educational institutions and employers in accordance with legal and regulatory obligations and risk management procedures.

- **Scholarships and Financial Aid:** Involves processing scholarship and financial aid applications, administration of scholarship/financial aid programs, and disclosure to donors and external evaluators.
- **Library and Information Services:** Includes membership administration, loans, and fines.
- **Computing Facilities:** Covers the provision and maintenance of email accounts and internet access.
- **Financial Administration:** Encompasses tuition fee payments, loans, bursaries, and debtor information management.
- **Student Welfare/Pastoral Care Services:** Involves contact with tutors, counseling services, disability services, careers services, and financial advice.
- **Health, Life, and Travel Insurance:** Includes the processing and administration of insurance applications and service provision.
- **Student ID Card:** Provision of student identification cards.
- **Outreach and Engagement Activities:** Promotion of outreach events and engagement activities to support GSTM's functions.
- **Complaints, Appeals, and Disciplinary Actions:** Management of student complaints, appeals, and disciplinary processes.
- **Premise Security:** Involves maintaining premise security through the use of regulated CCTV, security incident reports, and investigation of suspicious activities.
- **Student Experience Activities:** Management of events like festival celebrations, graduation ceremonies, orientation, and student group camps.
- **Government and Public Agencies:** Compliance with government authority requests or directions and response to information requests.
- **Research and Analysis:** Conducting research and analysis for operational strategy and policy planning purposes.
- **Overseas Programmes:** Processing applications for overseas exchange programs, internships, and other activities.
- **Career-Related Activities:** Administering local and overseas career-related events, internships, and employment opportunities.
- **Photographs and Videos:** Taking photos and videos during events for publicity.

- **Marketing and Promotions:** If consented to, providing marketing and promotional information via various communication methods.
- **Other Purposes:** Any other purposes not related to those listed above or in the application or enrollment form, for which separate consent may be sought.

Please note that your consent may be required for certain activities, and GSTM may inform you in writing of any additional purposes from time to time, for which separate consent will be sought.

3.2 Alumnus

- **Maintaining Lifelong Connections:** Nurturing enduring relationships with GSTM alumni, encompassing activities such as updating you on GSTM and alumni-related initiatives and events, as well as providing information on programs and courses.
- **Promoting Alumni Relations:** Enhancing alumni connections by informing you about promotions, benefits, and services available to alumni.
- **Facilitating Alumni Participation:** Enabling alumni involvement in a spectrum of activities, including social, cultural, athletic, and educational events, volunteering and training programs, student membership, leadership roles in clubs, societies, and orientation/reception activities.
- **Understanding Alumni Community:** Studying the profile and dynamics of the alumni community to inform our policy making and planning processes.

3.3 Employees

GSTM is obligated to process personal data pertaining to its employees to meet contractual, statutory, and management requirements and responsibilities. All personal data will be handled in compliance with the provisions of the PDPA and the applicable GSTM rules and policies, including those related to data protection, which may undergo revisions over time. In nearly all cases, your association with GSTM will primarily be governed by an employment contract and your acceptance of GSTM staff policies and procedures, and where relevant, the Employee Handbook (subject to potential revisions). These documents, whether explicitly or implicitly, specify the purposes and methods for utilising your personal data.

The purposes listed below are intended to enhance and clarify the matter, without supplanting or superseding any express or implied terms in the aforementioned documents:

- **Employment Application Evaluation:** Assessing your employment application.
- **Employee Relationship Management:** Administering and overseeing your employment relationship with us, including secondments to affiliates, related corporations, associated companies, and third-party organizations.
- **Employee Benefits and Welfare Programs:** Handling and administering employee benefits and welfare programs, as well as maintaining medical records, including health-related information.
- **Salary and Payment Deposits:** Using your bank account details for salary and payment deposits.
- **Computer Network Resource Monitoring:** Monitoring your use of GSTM's computer network resources.
- **Photograph Usage:** Posting your photograph(s) on GSTM's intranet, website, newsletters, and similar platforms.
- **Disclosure to External Parties:** Disclosing your personal data when necessary to external parties for school administration, to the Ministry of Education for requisite security clearance, or other government ministries and agencies for official purposes. Additionally, disclosing to external third parties for, or in connection with, the aforementioned purposes, or when required by law.
- **Other Notified Purposes:** Any other purposes not directly related to those listed above or specified in your employment contract, for which we may inform you in writing from time to time. For these purposes, separate consent will be sought.

3.4 Consent for Participation in Research Programmes:

Upon your registration to partake in our research programs, your consent to GSTM encompasses the use of your personal data, as detailed in the online or hardcopy questionnaire or elucidated by our researchers either in person or through telecommunications. This consent pertains to the research project you have agreed to and includes, but is not restricted to, the following practices:

- **Data Analysis:** Utilising your personal data for in-depth analysis to fulfill the research objectives.
- **Data Grouping:** Combining your personal data with that of others for group-level analysis.
- **Automated Processing:** Employing computer programs to perform automatic assessment or manipulation of your personal data as required for the research.
- **Anonymisation or Pseudonymisation:** Transforming your personal data into an anonymised or pseudonymized format.

This comprehensive consent framework ensures that your personal data is managed in a manner aligned with the specific research project you have chosen to participate in.

3.5 Public and Third Parties at GSTM Events:

GSTM regularly hosts events where external stakeholders or the general public may be invited to participate, including but not limited to community outreach programs, talks, exhibitions, movie screenings, and concerts ("Events"). Personal data collected from members of the public at these Events may be employed for the following reasons and purposes:

- **Security and Verification:** To ensure security and verification for specific Events.
- **Logistical and Administrative:** To facilitate logistical and administrative arrangements for certain Events, including food catering.
- **Communication and Updates:** For responding to inquiries made by you or on your behalf and to keep you informed about upcoming GSTM Events and products that may be of interest. We may reach out via various communication modes such as postal mail, electronic mail, SMS, MMS, or voice calls.
- **Marketing and Publicity:** For marketing or publicity purposes, which may include photographs and video recordings.

In most of the scenarios outlined above, the decision of whether, and to what extent, you choose to provide us with your personal data is entirely at your discretion. For Events where furnishing personal data is a prerequisite for attendance, you will be notified in advance, allowing you to make an informed decision regarding your participation. We will also make every effort to

inform you about the intended use of the personal data collected from you. If you believe that our actions or intended actions concerning the collection, use, or disclosure of personal data for an Event are inappropriate, please voice your concerns to the Data Protection Office at info@gstm.edu.sg.

3.6 Statutory Exemptions under PDPA

GSTM will not disclose your personal data to any third parties without obtaining your consent unless such disclosure falls within one of the statutory exemptions under the PDPA, including but not limited to:

- **Legal Requirements:** When disclosure is mandated by law or is necessary for any investigation or legal proceedings.
- **In Your Interest:** When the purpose of disclosure is evidently in your best interest, and consent cannot be obtained promptly.
- **Emergency Situations:** When disclosure is essential to respond to an emergency jeopardizing the life, health, or safety of yourself or another individual.

For the complete list of exemptions, please refer to the PDPA, which is publicly available at PDPA 2012. Any disclosure under these statutory exemptions will only occur with the authorisation of the Academic Director or Deputy CEO or CEO of GSTM, and a written record will be maintained, specifying the reasons for that decision.

3.7 Third-Party Involvement:

To optimize the efficiency of our operations, we may share the personal data you have provided to us with third-party service providers, agents, affiliates, or related corporations ("External Parties"). These External Parties may process your personal data on our behalf for one or more of the previously mentioned purposes. It's important to note that some External Parties may be located either locally or outside of Singapore.

In order for GSTM to provide services to you, we may need to disclose your personal data to third parties for processing on our behalf. These recipients may fall into the following categories:

- **Service Providers:** Such as suppliers responsible for managing aspects of our websites or HR service providers overseeing payroll administration.
- **Agents:** Individuals or entities delivering portions of our services on our behalf.
- **Affiliates or Related Companies:** Those extending portions of our services on our behalf.

GSTM will only disclose your personal data to third parties when permitted by data protection laws. Specifically, GSTM will not share your personal data with third parties without your prior consent unless such disclosure is authorized under the PDPA exemptions.

When sharing your personal data with third parties, GSTM will always ensure that appropriate safeguards are in place to protect the security and confidentiality of your personal data when it is in the possession of such third parties. These safeguards will consistently adhere to the minimum requirements outlined in data protection laws.

4.0 Protection and Retention of Personal Data

GSTM is unwavering in its commitment to taking commercially reasonable measures to protect the personal data in its possession. Our primary aim is to prevent any misuse, loss, unauthorized access, alterations, or disclosures of this sensitive information.

Furthermore, we are dedicated to ensuring that personal data no longer required for its intended purpose is handled responsibly. It will either be permanently destroyed or irreversibly de-identified in accordance with GSTM's prevailing policies and procedures for records retention and management.

Our pledge extends to the preservation of the accuracy, completeness, and currency of your personal data. GSTM will exert every reasonable effort to guarantee that your information remains precise, up-to-date, and complete.

In adherence to data protection laws, we will institute the necessary safeguards and preventive measures to shield your personal data. These security measures will effectively ward off unauthorized access, collection, use, disclosure, copying, alteration, leakage, loss, damage, or any other form of unauthorized handling of your personal data.

We will diligently endeavour to ensure that personal data under our control is securely maintained. Furthermore, we will promptly destroy or anonymize this data when it is reasonable to assume that:

- The original purpose for collecting the personal data is no longer relevant, and maintaining it no longer serves that purpose; and
- Retention is no longer imperative for any other legal or business-related objectives.

5.0 Access and Correction

If GSTM holds personal data concerning you, we are committed to providing you with access to that personal data upon your request, unless:

- a) Granting access would present a serious and imminent threat to the life or health of any individual;
- b) Allowing access would unreasonably intrude upon the privacy of other individuals;
- c) The access request is frivolous or vexatious;
- d) The personal data pertains to ongoing legal proceedings between GSTM and you, and such data is not accessible through the process of discovery or subpoena in those proceedings;
- e) Granting access would unveil GSTM's intentions related to negotiations with you in a way that could prejudice those negotiations;
- f) Providing access would violate the law;
- g) Withholding access is mandated or authorised by law;
- h) Providing access could potentially harm an investigation into potential unlawful activities;
- i) Providing access could potentially harm:
 - The prevention, detection, investigation, prosecution, or punishment of criminal offenses or violations of a law imposing penalties or sanctions;

- The enforcement of laws concerning the confiscation of the proceeds of crime;
- The prevention, detection, investigation, or rectification of significantly improper conduct;
- The preparation for or conduct of proceedings before any court or tribunal;
- The execution of its orders by or on behalf of a law enforcement agency.

In situations where granting access would disclose evaluative information generated within GSTM in connection with a commercially sensitive decision-making process, we may provide you with an explanation for the commercially sensitive decision rather than direct access to the information.

GSTM reserves the right to charge for providing access to personal data, and if such charges apply, we will inform you that access will be granted upon payment of the prescribed fee and that we may withhold access to the personal data until the fee is paid. Requests for access to personal data can be made to info@gstm.edu.sg.

When you request access to your personal data held by GSTM or corrections to such data, we will:

- a) Grant access or provide reasons for the denial of access; or
- b) If you can convincingly demonstrate to GSTM that the information is inaccurate, incomplete, or outdated, we will take reasonable steps to correct the information to ensure accuracy, completeness, and currency, or provide reasons for the refusal to correct the personal data; or
- c) Provide reasons for any delay in responding to the request for access or correction of personal data as soon as practicable, but no later than thirty (30) days after receiving the request.

In cases of disagreement between GSTM and you regarding the accuracy, completeness, and currency of personal data, and you request GSTM to attach a statement from you claiming that the information is inaccurate, incomplete, or outdated, we will take reasonable steps to do so.

GSTM is not obliged to provide you with access to personal data about you if that information is publicly available.

6.0 Transfer of Personal Data:

GSTM will only transfer your personal data to individuals or entities outside of Singapore under specific circumstances and with due consideration for data protection principles. These circumstances include:

- a) GSTM's reasonable belief that the recipient of the personal data is subject to a law, binding scheme, or contract that effectively upholds principles for the fair handling of personal data, which are substantially similar to the principles outlined in this Notice; or
- b) Your explicit consent to the transfer;
- c) The transfer is necessary for the performance of a contract between you and GSTM, or for the implementation of pre-contractual measures taken in response to your request;
- d) The transfer is necessary for the conclusion or performance of a contract that serves your interests, negotiated between GSTM and a third party;
- e) The transfer is for your benefit, and it is impractical to obtain your consent for the transfer. If obtaining consent were practical, you would be likely to provide it; or
- f) GSTM has taken reasonable steps to ensure that the recipient of the personal data will handle, use, and disclose the data consistently with the principles outlined in this Notice.

In all instances of data transfer, GSTM will exercise due diligence to safeguard the privacy and security of your personal data.

7.0 Persons Located Inside The European Economic Area (“EES”)

The European Union's General Data Protection Regulation (GDPR) is a comprehensive framework for data protection that took effect on May 25, 2018. This regulation applies to organizations that process and store personal information of data subjects residing in the European Economic Area (EEA), irrespective of the organization's physical location.

At GSTM, we are actively engaged in the process of aligning our privacy framework and organizational practices with the GDPR. To further fortify our approach to safeguarding your personal information, we have initiated a University-wide enhancement program.

For individuals situated within the EEA, the provisions **outlined in Appendix 1** will also be applicable to your personal data. We are dedicated to ensuring that your personal data is managed with the utmost care and in compliance with the GDPR's rigorous standards.

8.0 Updates to This Privacy Notice

As part of our unwavering commitment to ensuring that GSTM effectively manages, safeguards, and processes your personal data, we consistently monitor, evaluate, and refine our policies, procedures, and processes.

GSTM reserves the right to make amendments to the terms of this Privacy Notice at its absolute discretion. Any revisions or updates to this Privacy Notice will be promptly published on our official website. In instances where GSTM introduces significant changes to this Privacy Notice, as mandated by applicable laws, we will provide notifications accordingly.

Any forthcoming alterations to this Notice will be documented on this dedicated page, and when deemed appropriate, communicated to you via email. Our dedication to maintaining your privacy and data protection remains unwavering, and we appreciate your understanding and cooperation in upholding these commitments.

9.0 GSTM Websites & Services

This Privacy Notice solely pertains to GSTM services and websites.

If you are simply browsing this website or utilizing the Search function, please be informed that we do not collect data that can be used to personally identify you.

Our website automatically receives and records information within our server logs, originating from your web browser. This information encompasses your IP address, cookie data, and the specific page(s) that you requested.

It is important to note that while we track user sessions for analytical purposes, the individual users themselves remain entirely anonymous.

Please be aware that our websites may feature links to other websites not administered by GSTM. Such third-party websites are governed by their own distinct data protection and privacy practices. We encourage you to review the privacy notices of these external websites for a comprehensive understanding of their respective privacy protocols. Your privacy is of utmost importance to us, and we appreciate your diligence in ensuring its protection.

10.0 Cookies

Cookies are small files generated by websites you visit, serving to enhance website functionality and furnish valuable information to site owners.

When you interact with our websites, we may automatically collect data through cookies or similar technology.

Your continued use of our website indicates your consent to our utilization of cookies for collecting and using your personal data, in alignment with the purposes delineated in this Privacy Notice. These include, but are not limited to:

- Ensuring the proper operation of our website, encompassing security, network management, and accessibility.
- Providing analytics to enhance your browsing experience.
- Gathering data on website usage.
- Capturing and managing your preferences, interests, and concerns.
- Monitoring, processing, and tracking website usage to facilitate and optimize your experience.

It's crucial to understand that while cookies can inform us when you enter our sites and which pages you visit, they cannot access data on your hard drive.

Most web browsers are configured to accept cookies by default, but you have the ability to manage your browser's cookie settings and disable them at any time. If you opt to delete or decline cookies, please refer to your browser's help pages. However, please be aware that disabling cookies may result in the loss of certain website features and functionalities.

APPENDIX 1 ADDITIONAL PROVISIONS APPLICABLE TO INDIVIDUALS LOCATED INSIDE THE EUROPEAN ECONOMIC AREA

The following provisions may apply to your personal data if you are located inside the European Economic Area (“EEA”). These apply in addition to the rest of this Privacy Notice. In the event of any conflict between this Appendix 1 and the rest of this Privacy Notice, the provisions contained in this Appendix 1 will prevail.

BASIS FOR LAWFUL PROCESSING OF YOUR PERSONAL DATA BY GSTM

In our commitment to protecting your privacy and ensuring the proper management of your personal data, GSTM operates on clear legal bases. The table below outlines specific processing activities and their corresponding lawful justifications for students, alumni, employees, and other individuals.

| Processing Activities | Lawful Basis |
|---|---|
| Students and Alumni | |
| Evaluating suitability for enrolment, managing student registration | Contractual obligation – to fulfil our contractual obligation to you. |
| Administering student records and student activities | Contractual obligation – to fulfil our contractual obligation to you. |
| Administering alumni activities | Legitimate interest – in the interest of maintaining our alumni network. |
| Employees | |
| Evaluating suitability for employment, managing employee onboarding | Contractual obligation – to fulfil our contractual obligation to you |
| Administering employee records and employee relationships | Contractual obligation – to fulfil our contractual obligation to you |
| Other | |
| Screening and background checks | Legal obligation – to comply with our legal and regulatory obligations. |

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| Responding to queries, communicating with you | Legitimate interest – in the interest of responding to your queries as efficiently as possible. |
| Managing the use of GSTM facilities | Legitimate interest – in the interest of ensuring that GSTM facilities remain available to all |

DOES YOUR PERSONAL DATA GET TRANSFERRED OUTSIDE THE EUROPEAN ECONOMIC AREA (EEA)?

As GSTM is located in Singapore, your personal data will be transferred and processed outside of the EEA. Where GSTM transfers your personal data from within the EEA to a country outside the EEA, we ensure that adequate safeguards are in place to offer equivalent protection as your personal data would receive within the EEA and in compliance with applicable data protection laws. Please contact us to find out more about the safeguards GSTM has in place for transfers outside the EEA.

DURATION OF PERSONAL DATA RETENTION AT GSTM?

Personal data collected by GSTM will be retained for a duration necessary to fulfill the purposes outlined in this Privacy Notice. In most cases, this duration is associated with your enrollment as a student or your employment with us, or as required by legal obligations. When determining the appropriate retention periods for your personal data, GSTM will consider various factors, including:

- Our contractual obligations and rights regarding the involved personal data.
- Legal obligations stipulated by applicable laws that mandate data retention for specific periods.
- Our legitimate interests.
- Statutes of limitations as specified by applicable laws.
- Potential or ongoing disputes.
- Guidelines provided by relevant data protection authorities.

For personal data that no longer serves a legitimate purpose, GSTM will securely erase or anonymize it to ensure its protection.

YOUR PERSONAL DATA RIGHTS AT GSTM

Beyond the rights outlined in Section 5 of GSTM Privacy Notice, you possess several rights, subject to specific conditions, regarding your personal data, as elaborated in the following table. To exercise any of these rights, please contact us using the contact information provided in Section 5 of this GSTM Privacy Notice. We kindly request that you consider your request carefully before submitting it. Our response will be provided as promptly as possible, typically within one month from the receipt of your request. However, if more time is needed to address your request, we will promptly notify you of any delays.

| Your Right | What does this mean? |
|---|--|
| The Right to Object to Processing | You can object to specific types of processing, such as processing based on legitimate interests, direct marketing activities (e.g., opting out of receiving marketing materials from us), and profiling activities (e.g., automated evaluation of your personal data for certain purposes). |
| The Right of Access | You have the right to access your personal data (if GSTM is processing it). This allows you to verify that GSTM is handling your personal data in compliance with data protection laws. |
| The Right to Rectification | You can request the correction of your personal data if it is inaccurate or incomplete. |
| The Right to Erasure (Right to Be Forgotten) | You can request the deletion or removal of your personal data when there is no compelling reason for GSTM to continue using it. Please note that there are exceptions to this right. |
| The Right to Restrict Processing | You have the right to 'block' or limit further use of your personal data. While GSTM can still store your personal data, it may not use it further. However, there are exceptions to this right. |

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| The Right to Data Portability | You can obtain and reuse your personal data for your own purposes across different services. |
| The Right to Withdraw Consent | If you have previously given consent to the processing of your personal data by GSTM, you have the right to withdraw your consent at any time. Please be aware that this action does not render previous data processing activities that relied on your consent unlawful. This includes the right to withdraw consent for the use of your personal data in marketing activities. |