

ACADEMIC BOARD

Role of the Academic Board

The Academic Board is responsible to GSTM for quality assurance in academic activities including maintenance of high standards in teaching, learning and research.

Responsibilities of the Academic Board

The responsibilities of the Academic Board include:

- Developing the policies and procedures to ensure academic quality and rigour such as ensuring that the content and duration of the modules or subjects, as well as the entry and graduation requirements, of the course are appropriate;
- Approving the deployment of teachers based on the requirements stipulated by the Committee Private Education (CPE);
- Facilitating the GSTM to implement and comply with the policies and procedures developed;
- Reviewing at least once a year, the academic policies and procedures

Terms of Reference

The term of reference of Academic Board is to:

- Develop and review the policies and procedures on all academic matters of the GSTM, including but not limited to academic quality assurance measures;
- Oversight of the quality and academic standards of the educational provision including matters relating to validation or accreditation by external bodies
- Setting policy and monitoring academic standards for course entry, assessment and completion requirements.
- Setting mechanisms for assuring quality and standards of the provision and experience
- Evaluating and recommendation of each new applicant whether he/she meet the entry requirements of the respective course to the Management and University Partner (applicable to Undergraduate and Postgraduate courses). The Member of Academic Board will record the

evaluation of the applicant and decision outcome on the Application form (Refer to Evaluation and Recommendation by Member of Academic Board).

- Ensure that the content of the modules or subjects' duration of the course entry and graduation requirements of the course are appropriate;
- Approve the deployment of teachers based on the minimum qualifications and experience stipulated by the Committee Private Education and subject to other criteria prescribed in regulation 26 of the PEI Regulation 2009 on "Deployment of Teachers";
- Recommend policies and procedures regarding proposals for new, amended, discontinued and suspended coursework programs and courses, including criteria to be used in the development of proposals and the timeline for submission.
- Review and make recommendations regarding requirements to be satisfied by candidates for the award of a coursework degree, diploma or certificate.
- Approve policies and procedures relating to the conduct of students.
- Facilitate the implementation and compliance of approved policies and procedures.
- Acting as the GSTM's final appeal body for student grievances; and
- Monitor policies and activities directed to continuous improvement education provided by the GSTM and university partners
- Provide constructive feedback on the quality of the GSTM's educational provisions; and
- Reviewing, at least once every 2 years, the academic policies and procedures