

MISCELLANEOUS FEES POLICY

Miscellaneous Fees are normally collected on an ad-hoc basis by the when the need arises. All fees are inclusive of 7% GST.

Programme	Purpose of fee	Amount (Include GST) (\$\$)
Level 3, 4 & 5	Application of Course	\$107
Level 3, 4 & 5	Course Transfer	\$107
Level 6	Course Transfer	\$214
Level 3, 4 & 5	Deferment of study	\$107
Level 6	Deferment of study	\$214
ALL Levels	Appeal of Examination Results	\$107
Level 3	Module Exemption	\$361.20 per module
Level 4	Module Exemption	\$428 per module
Level 5	Module Exemption	\$535 per module
ALL Levels	Late Payment	4% per month
Level 3, 4 & 5	Re-sit assignment or examination (2 nd Attempt)	\$107 per module
Level 3	Re-module (3 rd Attempt)	\$481.50 per module
Level 4	Re-module (3 rd Attempt)	\$642 per module
Level 5	Re-module (3 rd Attempt)	\$856 per module
Level 6	Re-sit of module (2 nd Attempt)	\$428 per module
Level 6	Re-module (3 rd Attempt)	\$1,738.75
Level 6	Re-module of Honour Research Project	\$3,477.50
ALL Levels	A Replacement of Lost Student Card	\$10.70 per card
Level 3, 4 & 5	A Replacement of Certificate	\$107
Level 3, 4 & 5	A Replacement of Transcript	\$107
Level 3, 4 & 5	Reprint of Certificate	\$10.70 per copy
Level 3, 4 & 5	Reprint of Transcript	\$10.70 per copy
Level 6	Replacement of Certificate and/or Transcript	<p>Requests for replacement award / degree certificates / transcripts must be made through the University's Academic Services Department at https://www.bcu.ac.uk/alumni/keep-in-touch/contact-us/certificates-and-transcripts)</p> <p>Email: certificates@bcu.ac.uk Telephone: +44 (0)121 331 7777</p>

Programme	Purpose of fee	Amount (Include GST) (S\$)
ALL Levels	Course Completion Letter	\$10.70 per letter
ALL Levels	Confirm Enrolment Letter	\$10.70 per letter
ALL Levels	Certification Letter	\$10.70 per letter
ALL Levels	Verification of Award Letter	\$10.70 per letter
ALL Levels	NS Deferment Letter	\$10.70 per letter
ALL Levels	Change of Payment Plan Administration Fee	\$53.50
ALL Levels	Administrative charge for late collection of certificate (collection after 1 year from result release date)	\$160.50

Note:

Level 3 - Diploma (Specialized) Programmes awarded by GSTM

Level 4 - Specialist Diploma Programmes awarded by GSTM

Level 5 - Advanced Diploma Programmes awarded by GSTM

Level 6 - BSc (Hons) Top Up Degree Programmes awarded by BCU

Fees are subject to annual review. The GSTM reserves the right to amend previously announced fees, if necessary

Payment Methods

GSTM provides student with various convenient modes of payment. Payment of course and miscellaneous fees could be made in the form of:

1. Cash / NETS
2. Crossed Cheque, payable to "Global School of Technology & Management Pte. Ltd"
3. Credit Card (Visa/ MasterCard)
4. Bank Transfer to GSTM (DBS Current Account: 001-906006-0)